

## CONTRACT COACHES/STUDENTS TRAVELLING TO AND FROM SCHOOL BY TRAIN

Given the area served by our school a large proportion of our students are required to travel daily by contract coach or train. The L.E.A. enforces strictly its policy of allowing free travel only to those students of compulsory school age who live further than three miles away from school. Students living less than this distance from school may travel by contract coach provided that parents pay a termly sum to the L.E.A. The same arrangement operates for Sixth Form students. On receipt of this payment students are issued with a concessionary or 'vacant seats' pass.

Problems concerning students' transport arrangements should be referred, in the first instance, to EJJ.

### BUS ROUTES

Route	Number of Vehicles	Operator	Route No
Canwell, Little Hay and Swinfen to King Edward VI School	1	Solus Coaches	109
Weeford, Hints and Botany Bay to King Edward VI School	1	Solus Coaches	110
Fisherwick, Hademore, Whittington and Huddlesford to King Edward VI School and St Joseph's RC Primary	1	Elizabeth Anne Travel Ltd	111
Whittington (The Bell) to King Edward VI School	1	Cresswells Coaches	112
Whittington Barracks and Whittington (The Bell) to King Edward VI School	1	Staffordshire County Council	113
Whittington (The Bell) and Horse and Jockey Pub to King Edward VI School	1	Staffordshire County Council	114
Little Aston and Shenstone to King Edward VI School	1	JKT International	115
Hardwick Road (Streetly) to King Edward VI School	1	Manor Coaches	116
Shenstone (Railway Station) to King Edward VI School	1	Walkers Coaches	117

### RAIL SERVICES

From Little Aston (Blake Street) and Shenstone to Lichfield City Station.

### **Student Behaviour on Buses.**

Usually we receive few complaints about the behaviour of students on contract coaches. The following rules should be observed at all times:

- Students may travel only on a vehicle for which they have a valid pass.
- Students should remain seated at all times when the vehicle is in motion.
- Smoking is forbidden.
- Instructions given by the driver are to be followed at all times.
- Lost or damaged passes should be reported immediately to EJL. (A charge is normally levied by the Local Authority for a replacement).

### **Bus Duty.**

The safe and orderly loading of contract coaches is an important task at the end of the day. Two members of staff are always on duty with a senior member of staff or head of year from 3.30p.m. onwards. All coaches load and unload on the coach park behind Bader tennis courts. Staff on duty should position themselves as follows:

1. Senior member of staff - crossing area and available to give assistance in loading Whittington Village vehicles as necessary.
2. Bader-based member of staff - tennis-court side, supervising the loading of Whittington Village buses, one at a time. Check all student passes.
3. Johnson-based member of staff - Saxon-Hill side. General supervision of loading of all vehicles on that side. Random checking of passes.

The basic routine for bus duty is as follows:

- Duty commences at 3.30p.m. Dismiss class early so as to arrive on time.
- Senior member of staff to co-ordinate loading of coaches and liaise with duty staff and coach drivers.
- Whittington Village vehicles will draw up on the tennis-court side of the coach park and should be loaded one by one by the Bader-based member of staff on duty. Students board on a first-come-first-served basis. All passes should be checked and each bus waved off once it is full. If any vehicles are delayed or there is a large number of students waiting to board, they should be instructed to wait in an orderly fashion beside the wall beneath the tennis courts. The last bus is scheduled to leave at 3.45p.m.
- All other vehicles will be parked on the Saxon-Hill side and students should board them directly. Drivers should be encouraged to check passes and the Johnson-based member of staff should check passes for one vehicle, chosen at random, if possible. Students should move to and board vehicles in an orderly way and should use the pedestrian crossing to cross the road.
- The names of any students without passes should be taken and passed to EJL. These students should be given clear instructions to report to EJL at break on the next school day.

- If any vehicle is late students should be supervised on the footpath by one member of staff. In cases of extreme delay or inclement weather students should be moved indoors as instructed by the senior member of staff.
- In cases of extreme delay (15 minutes or more) Johnson Office should be informed in anticipation of enquiries from parents and contact should be made with the coach operator via Bader Office.
- Students should not be allowed to move towards vehicles until they are parked and stationary.
- Students should cross the road at the crossing only. They should not sit on or climb over railings. (This rule applies throughout the day also.)

### Emergency Telephone Numbers and Addresses

<b>Company</b>	<b>Contact Name</b>	<b>Address</b>	<b>Telephone Number</b>
City Cars Midland	Mr A Anderson	City Cars (Midlands) Ltd Unit 57 Britannia Way Britannia Enterprise Park Lichfield	01543 415368 01543 255440 07765 407653
Cresswell Coaches	Mr David Cresswell	3 Short Heath Road Moiria Swadlincote Derbyshire DE12 6AL	01283 217229 01283 217215 Fax: 01283 550043
Coastal Liners		Burke Bros Trading Estate Foxes Lane Wolverhampton	07949 420920 07949 420929
Dickin's Driver Training	Mr I C Dickin	9 Landywood Lane Cheslyn Hay Walsall WS6 7AQ	01922 419566 07958 973688
Elizabeth Anne Travel Ltd	Liz Wadsworth	333 Wilnecote Lane Tamworth B77 2 LF	01827 288115 Fax: 01827 288115
Fletcher's Coaches		The Hydraulic Engine House Rear of Wicks' Derby Road Burton-on-Trent	01283 543083
J S Armstrong Taxis	Mr J S Armstrong	Cherry Brook 76 Brook End Fazeley Tamworth B78 3RT	01827 295434 07971906306 07967 329105 (Mrs A)
JKT International	Mr Akhtar	Lime Lane Pelsall Walsall WS3 4QT	01543 360123 07974 158008
KB Travel	Mr K Burrows	22 Elunden Grove Chasetown Burntwood	01543 674454 07977 470409
Ken Miller Buses		10 Churchill Road Shenstone Lichfield	01543 481331 07976 303951
Lichfield City Station			01543 416991
Manor Coaches	Mr F Hussain	Unit 5	01922 725656

		Hope Works Manor Industrial Estate Pleck Road Walsall WS2 9XX	07779 663346 Fax: 01922 746969
Solus Coaches	Mr Andy Garrett	22 Colbourne Road Fazeley Tamworth B78 3JH	01827 51736 01889 562131 (Uttoxeter) 07773785143 Fax: 01827 51736 Fax: 01889 567597 (Uttoxeter)
Staffordshire County Council	Drivers: Malcolm Higgins Rob Pearce	Tipping Street Stafford	Driver's Mobile: Malcolm: 07773 791607 Rob: 07773 791453 Office: 01785 278718 (Ann Holt)
Streetly Coaches	Mr H and Mr A Millington	407 Chester Road Aldridge Walsall WS9 0PH	0121 353 3241 07831 548552 07739 575828 (Caroline)
Three Ways Travel	Mr B Meek	Unit B Birches Close Chasetown Industrial Estate Chase Terrace Walsall	01543 675828
Val's Classic Coaches		96-98 Cannock Road Chase Terrace Walsall WS7 8JP	01543 278008
Walker's Coaches	Mr R Walker	133, St John's Road Pelsall Walsall	01922 685246 07929 752688 07989 452082 Fax: 01922 685246
Wicksons Travel	Mr J W Wickson Ann Wickson	Coppice Road Brownhills Walsall WS8 7DG	01543 372247 07831 374063 Fax: 01543 374271